

FROM NO. 1

STATEMENT SHOWING DETAILS OF IMMOVABLE PROPERTY ON FIRST APPOINTMENT AND ALSO ON 1ST JANUARY OF EACH CALENDER YEAR 20.....

(e.g. Lands, House, Shops, Other Buildings, etc.)

NAME

EMPLOYEE NO.

DESIGNATION

DATE OF BRITH

PROJECT/UNIT

BASIC PAY

DATE OF JOINING

Sl. No.	Details/ Description of property and its location (See notes 1 & 5 below) House/Building/ land No.	If not in own name, state in whose name held and his/her relationship, if any to the employee	How and when acquired (See Notes 2 & 6 below)	Value of the Property (see note 3 below)	Total annual income from the property	Remarks
1.	2.	3.	4.	5.	6.	7.

Note : 1 If the property is not wholly owned the extent of share may also be indicated.

Note : 2 For the purpose of Col. 4 the term 'lease' would mean a lease of immovable property from year to year or for term exceeding one year of reserve yearly rent. When however, the lease of immovable property is obtained from a person having official dealings with the employee such a lease should be in this column irrespective of the term of the lease whether it is short term or long term, and the periodicity of the payment of rent.

Note : 3 In Col. 5 should be shown :

- (A) Where the property has been acquired by purchase, mortgage or lease the price or premium paid for such acquisition.
- (B) Where it has been acquired by lease the total annual rent thereof also and.
- (C) Where the acquisition is by inheritance gift or exchange the approximate value of the property so acquired.

Note : 4 The annual return in respect of immovable property may also be submitted in this form as of 1st January.

Note : 5 Name of District, Division, Taluka & Village in which the property is situated and also its distinctive number etc. will be given in Col. 2.

Note : 6 Whether by purchase, mortgage, lease, inheritance, gift or otherwise & name with details of person/persons from whom acquired. Address & connection, if any with the person/person concerned are also to be given in Column.

Signature.....Date.....

STATEMENT OF ASSETS & LIABILITIES

DETAILS STATEMENT IN RESPECT OF SHARES/ DEBENTURES PURCHASED UNDER PROMOTER'S /EMPLOYEE'S QUOTA AS ON 1ST JANUARY OF EACH CALENDAR YEAR IN OFFICER'S OWN NAME AND ALSO THOSE HELD IN THE NAME OF SPOUSE AND DEPENDENT CHILDREN:-

NAME :
 EMPLOYMENT NO. :
 DESIGNATION :
 PLACE OF POSTING :
 DATE OF JOINING :
 BASIC PAY :
 P.F. INDEX NO. :

Sl. No.	Name of the Company	No. of Shares.	Face Value	Cost of Acquisition	Whether'/ Promoters'/ Employees' Quota	How acquired	Position held at the time of acquisition and if the Company had any borrowing or other facilities at that time.
1.	2.	3.	4.	5.	6.	7.	8.

1. Self
2. Spouse & Dependent Children
3. Any additional/ deletions to this statement as on 1st January _____ and the profit/ loss incurred by me are given below.

Date.

(To be submitted alongwith the Assets & Liabilities Statement as on 1st January of every year)

Form for giving information where total transactions in shares, securities, debentures & investment in mutual fund schemes etc. exceed Rs. 25,000.00 during the calendar year as on 1st January _____

- 1. Name & Designation :**
- 2. (i) Scale of pay & present Pay:**
(ii) P.F. Index No. :
- 3. Details of each transaction made in shares, securities, debentures, mutual funds scheme etc. during the calendar year.**
- 4. Particulars of the party/firm with whom transaction is made**
 - (a) Is party related to you?**
 - (b) Did you have dealing with party in your official capacity at any time or is the applicant likely to have any dealings with you in the near future?**
- 5 Source of sources from which financed?**
 - (a) Personal Savings.**
 - (b) Other sources giving details.**
- 6 Any other relevant fact which you may like to mention.**

Declaration :

I hereby declare that the particulars given above are true.

Signature _____