

OPTION FORM FOR PERKS & ALLOWANCES
(To be furnished before 10th April each financial year by individual executives)

Name:..... PIS No.....

Designation:..... Place of posting:.....

Basic Pay : Rs.....

List of Perks & Allowances opted for the financial year (200 - 20)

Sl. No.	Perks / Allowances	% of Basic pay
1.		
2		
3		
4		
5		
6		
7		
8		
9		
10		
TOTAL		%

Certified that –

- (1) I am residing / not residing in Company provided / arranged accommodation;
- (2) I am in receipt of personal allowance as difference of HRA amounting to Rs..... / not in receipt of personal allowance as difference of HRA.

Signature

Date:

Place :