

NORTHERN COALFIELDS LIMITED
(A GOVT. OF INDIA UNDERTAKING)
BINA PROJECT
PO- BINA, DISTT - SONEBHADRA (UP) - 231220

DEPTT - ELECTRICAL AND MECHANICAL

VEHICLE HIRING DOCUMENTS FOR REGISTERED VEHICLE
OWNERS AT BINA PROJECT

Total Pages - 19

Notice No. NCL/Bina/EM/LV/Hiring/17/662

Dated - 17.06.2017

NAME OF WORK : HIRING OF COVERED DIESEL JEEP WITH UP &
MP TAXI PERMIT ON 12 HRS. PER DAY BASIS MOSTLY PLYING
INSIDE THE MINE FOR 02 YEARS AT BINA PROJECT.

Issued to :

.....

.....

Staff officer (E&M)
NCL Bina Project

(A GOVT. OF INDIA UNDERTAKING)
BINA PROJECT
PO- BINA, DISTT - SONEBHADRA (UP) - 231220

(To be filled by the registered vehicle owner only)

Sl.	Description	To be filled by the owner
1	Name of work	
2	Name of vehicle Owner	
3	Address of the Owner	
4	No. of Vehicle offered (Quantity must be in letters and words both)	
5	EMD Details (Rs. 10000/- each vehicle)	
6	NCL Vendor Code (If available)	
7	PAN No.	
8	Bankers name & Bank A/ C No.	
9	IFSC code	

Signature & seal of Vehicle Owner

NORTHERN COALFIELDS LIMITED
(A GOVT. OF INDIA UNDERTAKING)
BINA PROJECT

PO- BINA, DISTT - SONEBHADRA (UP) - 231220

Notice No. NCL/Bina/EM/LV/Hiring/17/662

Dated - 17.06.2017

Applications are invited from vehicle owners who are registered at NCL Bina Project for providing of vehicles as below -----

Sl. No.	Description	Hiring Charge (Rs. / day) per jeep	No of vehicles required
1	HIRING OF COVERED DIESEL JEEP WITH UP & MP TAXI PERMIT ON 12 HRS. PER DAY BASIS MOSTLY PLYING INSIDE THE MINE FOR 02 YEARS AT BINA PROJECT.	1020 /-	1

The detailed terms and conditions for vehicle hiring document can be had from the office of the undersigned free of cost during working hours on any working day from **22.06.2017 to 06.07.2017**. The vehicle offer letter shall be submitted along with EMD of Rs.10,000/- (Rs. Ten Thousand only) for each vehicle in the office of undersigned on dated **07.07.2017 up to 4.00 PM** which will be opened on same date at **4.30PM**. The Earnest money will be deposited in the form of DD/ BC drawn in favour of "NCL Bina Project" payable at State Bank of India Bina (Branch Code - 3441). In case EMD submitted by Bank Draft through any other branch of nationalise bank, then the realization / service charge of Rs. 200.00 per Rs.20,000/- or part thereof is to be paid extra.

Vehicles which have completed not more than three years from the date of its first registration till the date of issuance of this notice will only be hired. The hiring will be done for a minimum of two year period to a maximum period of Five years period. The hiring contract will automatically be terminated on the date when the registration period completes five years. The hiring charges will remain same till it is revised and notified to this effect. No fuel will be provided by the company. Diesel cost will be reimbursed only with the monthly bill.

On completion of formalities the Letter of Acceptance / Work order will be issued within 2 weeks. The Company does not bind itself to accept the offer and reserves the right to reject any or all the offers without assigning any reasons whatsoever.

All the pages of the terms and conditions for vehicle hiring document shall be duly signed & stamped by the bidder as a mark of acceptance of the hiring conditions.

Staff Officer (E&M)
NCL Bina Project

Copy to -

1. CVO, NCL, Singrauli,
2. GM (System)/NCL HQ : Kindly arrange to display on NCL Portal.
3. GM, All projects/Units of NCL: Kindly arrange to display on the notice board,
4. General Manager, Bina Project,
5. Light Vehicle In-Charge, NCL HQ : For display on the notice board,
6. AFM, Bina Project,
7. Notice Boards, Bina Project

NORTHERN COALFIELDS LIMITED
(A GOVT. OF INDIA UNDERTAKING)
BINA PROJECT
PO- BINA, DISTT - SONEBHADRA (UP) - 231220

VEHICLE OFFER LETTER

Dated

To,
The Staff Officer (E&M)
Bina Project,
PO – Bina , Dist. Sonebhadra (UP)
PIN - 231220

Sub : Letter of offer for the work “Hiring of Nos. Covered Diesel Jeep with UP & MP taxi permit on 12hours per day basis mostly plying inside the mine for 02 years at Bina project.

Ref : Notice No: NCL/Bina/EM/LV/Hiring/17/662

Dated - 17.06.2017

Dear Sir,

I / We offer to execute the work in accordance with the conditions of the above referred notice as available in the Notice Board. The details of the EMD being submitted by us has been furnished along with this offer.

This offer and your subsequent Letter of Acceptance / Work Order shall constitute a binding contract between us.

I / We hereby confirm our acceptance of all the terms and conditions of the above referred notice document unconditionally.

Vendor code of NCL:
(If already exists)

Yours faithfully

(Signature of vehicle owner)/
(Signature of contractor)/
(authorised signatory)

1. Name of Signatory:
3. Mobile/Telephone Number:.....
4. E-Mail Address:.....
5. Postal Address:.....

NON-JUDICIAL STAMP PAPER OF RS. 50/-

AFFIDAVIT

1) I _____ (vehicle owner / authorized Representative of M/s _____
solemnly declare that :

2) I / We are submitting offer for the work “ Hiring of Covered Diesel Jeep with UP & MP taxi permit on
12hours per day basis mostly plying inside the mine for 02 years at Bina project. against vehicle hiring
Notice No. NCL/Bina/EM/LV/Hiring/17/ Dated -

3) I or my any other partner do not have any relative working in NCL

OR

Sri / Smt (Name of the relative) my (Relation) is working in
..... (Name of Project) of NCL as
(Designation / Position) in (Name of department).

4) All information furnished by me / us in respect of fulfilment of eligibility criteria and information given
in this offer is complete, correct and true. All documents / credentials submitted along with this tender are
genuine, authentic, true & valid. The vehicle offer is unconditional. The provision of CMPF and misc. act
shall be complied by us / me.

5) The firm is / I am not banned or debarred by any Govt. or PSUs.

6) I hereby enclose service tax registration certificate.

Or

My firm / I am not covered under the preview of service tax rule. (Strike out which are not
applicable.)

7) There is no any police / legal case against the Vehicle or Driver, or substitute or owner of the
vehicle.

8) If any information or document submitted is found to be false / incorrect, department may cancel
my Tender and action as deemed fit may be taken against me / us including termination of the
contract, forfeiture of all dues including Earnest Money and blacklisting of me/our firm and all
Partners of the firm etc.

Dated -

Seal of Notary

Seal & Signature of the vehicle provider

NORTHERN COALFIELDS LIMITED
(A GOVT. OF INDIA UNDERTAKING)
BINA PROJECT
PO- BINA, DISTT - SONEBHADRA (UP) - 231220

Terms And Conditions For Vehicle Hiring

A- HIRING PROCEDURE

- 1.** On approval of requirements a Hiring Notice will be published through Notice Boards of all Projects and NCL HQ by the hiring office. This notice will contain the number of vehicle to be hired with rate admissible and conditions in short.
- 2.** The interested vehicle provider (owner / authorised person / contractor, hereafter called as contractor) is to approach the officer concerned with the papers of vehicles. If papers are found in order then the name of contractor and vehicle details will be recorded by the hiring office and a copy of "Terms and Conditions for Vehicle Hiring" will be supplied to the interested contractor.
- 3.** The interested contractor will then submit the signed copy of the "Terms and Conditions for Vehicle Hiring" and Vehicle Offer Letter to the officer concerned along with the EMD of Rs. Ten Thousand only for each vehicle.
- 4.** The Work Order will then be issued to the contractor after observing all the required formalities. The contractor shall then prepare and submit the required papers for Contract Agreement. After signing the agreement the payment against the hiring will be processed on calendar month basis, if the contract value is of Rs. five lakh or above.
- 5.** On receipt of vehicle offers against the Hiring Notice, the tenderer who offering maximum discount over SOR will be considered as L-1. The work order will be issued for required number of vehicles and rest of the vehicles will be kept in panel for next three months from the date of empanelment.
- 6.** In case of additional requirement of vehicles within the validity of empanelment of vehicles, the work order may be issued to required number of empanelled vehicles. Otherwise a new Hiring notice may be issued.
- 7. In case of failure of L1 bidder to meet the full requirement then the balance requirement will be awarded to other bidders, in sequence (L2, L3, L4,) if they are agreeable to work at L1 rates, Terms & Conditions**

B. GENERAL CONDITIONS

- 8.** Vehicle must be registered in UP only and have valid UP & MP Taxi Permit .
- 9.** No fuel will be provided by NCL. Diesel cost will be reimbursed only with the monthly bill.
- 10.** Cost of diesel will be reimbursed **@ 12 Km per Ltr** for actual run of vehicle.

- 11.** NCL's authorized representative / Light Vehicle In-charge shall have the right to inspect the vehicle at any time without notice.
- 12.** NCL shall not be responsible / liable for any loss, injury or theft during working / contract hours of the engagement of the vehicle towards the contractor or vehicle.

C. ELIGIBILITY CRITERIA

- 13.** The contractor who own even single required type of vehicle can submit his / her / their offer. Any contractor can offer for one or more vehicles.
- 14.** The vehicle to be deployed should be registered in UP only. The Contractor should submit all the following documents for Vehicle Hiring ----
 - a) Valid Registration certificate (RC)
 - b) Valid Fitness certificate
 - c) Valid road tax
 - d) Valid UP & MP Taxi permit as applicable to ply the vehicle in UP & MP.
 - e) Ist party comprehensive insurance
 - f) Pollution clearance certificate
 - f) Valid driving licence with minimum three year experience
 - j) Notorised Affidavit as per the format.
 - k) General terms and conditions duly accepted .
- 15.** The contractor shall have a valid PAN and Service Tax Registration (if applicable).
- 16. Permanent Account Number (PAN) :-** The contractor should possess a permanent account number issued by Income tax Department. (In case of proprietorship firms, PAN card in the name of proprietor will be accepted. For other firms like company or partnership firms, only the PAN cards issued in the name of firm will be accepted.)

D. HIRING PERIOD

- 17.** Vehicles which have completed not more than three years from the date of its first registration will only be hired.
- 18.** The hiring will be done initially for 02 Years.
- 19.** The hiring contract will automatically be terminated on the date when the registration period completes five years. In no case the hiring will continue after five years of registration.
- 20.** On completion of one hiring contract, extension of the contract can be done for next one year period or till the hired vehicle's registration completes five years or original period of hiring whichever is minimum.

E. EMD AND SECURITY DEPOSIT :

- 21.** Once the hiring notice is issued, the notice period will be given for a minimum of 15 days. The offer letter will be received by the hiring office along with the DD/BC of Rs. Ten Thousand only per vehicle as Earnest Money and recorded by the hiring authority or his authorized person.
- 22.** The Security Deposit shall be 10 % of the total contract value. Earnest Money deposited shall be retained as initial Security Deposit. The balance amount of Security Deposit will be recovered in 'ten equal installments per year' from the monthly running bills.
- 23. Refund of EMD:** To get a refund of EMD (in case of unsuccessful party) the contractor shall submit MANDATE E-PAYMENT FORM FOR ELECTRONIC FUND TRANSFER / INTERNET BANKING PAYMENT along with EMD as per the format given in this document.
- 24. Refund of Security Deposit:** All security deposit shall be refunded to the contractor on expiry of one month from completion of the hiring period subject to company's right to deduct / appropriate its due against the contractor under this contract or under any other contract between NCL and the same contractor.
- 25.** On receipt of Work Order the contractor shall accept work order within ten working days from the date of issue of Work Order. Failure to accept the work order issued by NCL within ten working days work order shall entail the hiring office to cancel the letter of acceptance of work order and forfeiture of the earnest money.

F. TAXES AND DEDUCTIONS

- 26.** Hiring of vehicles service is covered under the Revenue Charge Mechanism as defined under Rule 2(1)(d) of Service Tax Rule 1994. Thus service tax will be paid / reimbursed as per Service Tax Rules.
- 27.** The CMPF deductions will be as per the norms of CIL i.e. @ 12% of wages. Employer's contribution including administrative charge is to be reimbursed by NCL on submission of documentary evidence with the subsequent month's bill. It will be applicable in case of continuous hiring of vehicles.

CMPF including administrative charges per day :

For normal duty (12 hrs – Rs. 44.26 / 24 Hrs – Rs. 88.52)

- 28.** The TDS as per Rules / Norms will be made from the running bills.
- 29.** Availability of the vehicle at the time of need by allotted / demanding officer must be ensured. Routine checkup / daily maintenance of the vehicle should be done by the contractor during idle time / hours, pre-arranged after discussion with user /controlling officer.
- 30.** In case of non-availability of vehicle for more than four hours proper substitute of the vehicle to the Management's satisfaction will be provided by the contractor immediately without any extra charge, failing which NCL management will recover the additional amount due to hiring from alternative source in addition to the deduction of rental charge for the vehicle unavailable period.

G. OTHER CHARGES PAYABLE TO CONTRACTOR

- 31.** Diesel is to be arranged by the contractor. The vehicle must have sufficient diesel to run 250 KM at any moment. For vehicles hired on monthly basis the cost of diesel shall be reimbursed on **12 KM** per Ltr basis as per actual price or nearest outlet price whichever is less on submission of cash-memo / receipt from authorised outlet on fortnightly / monthly basis
- 32.** **Night allowance** of Rs. 150.00 per night will be paid if the vehicle run during the trip is more than 200 Km per day for out station duty. Also if the night stay is required, the same must be recorded by the controlling officer / user in the log book.
- 33.** Night halt charges will not be paid in any case for the vehicles hired for duty within mine area.
- 34.** No OT will be paid for more than two hours in addition to normal 12 hours duty, excluding outstation duty. In the log book specific entry of OT Duty is essential. For 24 hours duty vehicles no OT is admissible.
- 35.** The incidental charges other than repairs and maintenance like Toll Tax, Parking Charges, Other state entry Tax, etc. will be reimbursed on the production of original receipt. Other than above all statutory payment like Road Tax permit, insurance, Non-pollution certificate etc. will be borne by the contractor.

H. CONTRACT AGREEMENT

- 36.** After acceptance of offer by hiring office and issue of Work Order to the contractor to proceed with the work, the contractor shall enter into and execute contract agreement (for the awarded value of Rs. 5.00 Lakhs and above) in the company's prescribed form.
- 37.** The cost of the stamp papers for the contract agreement shall be borne by the contractor. Required number of sets of contract document / agreements shall be prepared by the contractor at contractor's own cost and signed by both the parties. One set will be supplied to the contractor and the other copies will be retained by the company which shall be distributed to the concerned departments.
- 38.** All additional copies should be certified by the Engineer-In-Charge otherwise the copied document will not be taken into consideration for any purpose.
- 39.** The process for entering into the agreement within NCL and the contractor will be done as per the prevailing manual system. Following documents are to be submitted for vehicle hiring along with the Vehicle Offer Letter of the contractor –
 - a) Vehicle Registration Card (RC).
 - b) Fitness certificate.
 - c) Valid Taxi permit.
 - d) Valid first party comprehensive insurance.
 - e) Pollution clearance certificate.

f) Valid driving license of driver.

g) Notorised Affidavit indicating non-involvement of the contractor in any criminal case

40. The Agreement will incorporate all agreements between NCL and the contractor. Following documents must be combined, binded and signed within one month following issuance of Work Order -

- a. Hiring notice
- b. Vehicle Offer letter from contractor
- c. Terms And Conditions For Vehicle Hiring
- d. Work Order issued to the contractor;
- e. All documents as indicated in 39 above.

I. **CONTRACTORS RESPONSIBILITY**

41. Contractor must be the owner of the vehicle or a power of attorney holder from the owner of the vehicle to run the vehicle under contract period.

42. Hiring office will ensure that drivers are paid as per norms and then only payments will be disbursed. Contractor should ensure Driver's Salary to be paid as per notification of Minimum wages by respective State Government.

43. Drivers shall have experience of not less than three years with valid LMV Driving License on the date of submission of offer. Valid LMV Driving License shall be submitted before start of work failing which NCL will have full right to cancel the work order.

44. Accidents: It is an unlikely situation, but in case of an accident of hired vehicle, no claim on account of damage to the vehicle, driver or damages to any third party shall be admissible by NCL. The liability of any such damage / loss will be of the contractor and NCL shall in no way be liable for any such loss or damage.

45. The contractor shall not use the vehicle under contract for any other purpose during existence of contract without written consent of the company.

46. The contractor will be responsible for meeting all statutory obligations like registration of vehicles, road tax, fitness and comprehensive insurance, permit etc. of the vehicle. Timely renewal and submission of the renewed document's copy is the responsibility of the contractor.

47. The contractor will be responsible for meeting & complying with all statutory obligations of their Driver or their staff with regard to payment of salary / wages, bonus, overtime, P.F., Gratuity, compensation and leave etc. as provided in various labour laws of Central / State Govt.

48. The contractor will be responsible for any legal action by Police / RTO etc. against the driver or vehicle given under the contract.

49. The vehicle will have to be made available for all the calendar days of the month including Sunday. Hire charges payable for engaging the vehicle on Sunday / holiday, if required, will be the same as that for normal working days.

- 50.** Hiring Office is to ensure the deployment of one / two Drivers for twelve / twenty four hours of duty respectively. No Driver should be allowed to operate in two consecutive shifts.
- 51.** The contractor will arrange accommodation for his / her / their staff at his / her / their own cost.
- 52.** Vehicle shall be kept washed, cleaned and in excellent running condition, failing which the vehicle will not be engaged on duty.
- 53.** An affidavit certifying that the contractor is not involved in any criminal case & there is no any legal / police case against the vehicle or Driver or its substitutes or owner of the vehicle.
- 54.** Any damage caused to the user or to the company's property or any other third party shall have to be compensated by the contractor.
- 55.** The outstation journey will be treated as normal duty for vehicles engaged on monthly basis. No additional payment will be made for out station duty unless otherwise mentioned in this document elsewhere.
- 56.** The speedometer and milometer of the vehicle must always be in good working condition. Whenever it is not in working condition, the vehicle will be treated as out of service till such time the same is not put in working order.
- 57.** Any taxes or duties to be levied by the state / Central Govt. during the currency of the contract / extended period are to be borne by the contractor.
- 58.** The contractor shall comply with all the provisions of Motor Vehicle Act, 1988 rules, guidelines etc. of Central / State Govt.
- 59.** In case the vehicle is detained by R.T.O. or any other state authority for any reason; the contractor shall make alternate arrangement without any financial implication to NCL. For the above reason i.e. in case where vehicle is detained or taken into custody by RTO / or any other state authority, if any liability arises to NCL, same shall be met by the contractor. If NCL is made liable to pay any amount towards any losses, penalty etc. the same shall be recovered from the bills of the contractor and the contractor shall not make any objection.
- 60. Compliance of Labour Laws:** During continuance of the contract, the contractor shall abide at all times by all existing labour enactments and rules made there under, regulations, notifications and bye laws of the State or Central Government or local authority and any other labour law, including rules, regulations, bye laws that may be passed or notification that may be issued under any labour law in future either by the State or Central Government or the local authority.
- 61.** The employees of the contractor in no case shall be treated as the employees of the NCL at any point of time.

J. Termination of Contract

- 62.** The NCL shall, in addition to other remedial steps to be taken as provided in this document, be entitled to cancel the contract in full or in part if the contractor:-

a. makes default in proceeding with the works with due diligence and continues to do so even after a notice in writing from the In-charge-Light Vehicle, then on the expiry of the period as specified in the notice.

OR

b. Commits default / breach in complying with any of the terms and conditions of the contract and does not remedy it or fails to take effective steps for the remedy to the satisfaction of the In-charge-Light Vehicle Section then on the expiry of the period as specified in the notice by In-charge-Light Vehicle Section in a notice in writing.

OR

c. Fails to complete the work or items of work with individual dates of completion, on or before the date / dates of completion or as extended by the company, then on the expiry of the period as may be specified by the In-charge-Light Vehicle.

OR

d. Fails to comply with the terms and conditions of the contract. The In-Charge Light Vehicle / SO(E&M) may give a notice in writing to terminate the contract.

- 63.** Notwithstanding anything contained herein above, if the contractor fails and / or neglects to carry out any of the terms of the agreement thereby commit breach of the contract, the company shall have the right not only to terminate the agreement but also bring the dues of the contractor at its disposal after adjustment of company's dues, loss and damages, if any, suffered by the company due to such breach on the part of the contractor.
- 64.** Management reserve right to cancel the work order at any time during the contract period without giving any notice.
- 65.** The contractor shall keep the vehicle insured against fire, theft, injury, accident and also third party risk under comprehensive Insurance and punctually pay each premium as an when the same shall become due. A copy of such document must be submitted within three working days to the hiring office. Re-occurrences of the incidents of non-conformity may also lead to termination of the contract of the vehicle.
- 66.** The smoke emission from vehicles shall be as per norms laid down by Motor Vehicles Act which is subject to change from time to time. Non-conformity to the above specified limit of smoke emission may lead to imposition of suitable penalty. Re-occurrences of the incidents of non-conformity may also lead to termination of the contract of the vehicle.
- 67.** During the contract period, if the contractor does not fulfill the terms and conditions / instructions as stipulated in this document, the contract will be short closed and security money will be forfeited.
- 68. Foreclosure of Contract :** If at any time after acceptance of the offered vehicle the company decide to abandon for any reason whatsoever, the company through SO(E&M) / Light Vehicle In-charge shall give notice in writing to that effect to the contractor. In the event of abandonment the NCL shall be liable to pay the contractor at the rate of full amount for works executed up to the date of such abandonment.

K. PENALTY CLAUSES

69. Breakdown shall be attended by the contractor immediately and penalty equivalent to the hourly rate [Hiring cost per day / (12 or 24 hrs. as the case may be)] shall be imposed for the breakdown period, if it exists for more than 4 hours and suitable substitute is not provided.

70. In the event of breakdown, needing repair time beyond four hours and suitable substitute vehicle is not provided by the contractor within 24 hours, NCL may hire alternative vehicle and shall recover the expense from contractor's bill (but if it continues continuously for more than 10 days the work-order is liable to be terminated.)

In case of any interpretation of any clause, the interpretation of the GM(IED) in consultation with the GM(E&M), shall be final and binding.

71. In no case the vehicle availability should be below 95% in any calendar month. For availability below 95% in any calendar month proportionate deduction will be made at double the hiring rate for total shortfall.

Availability = actual working hours worked by the vehicle in the calendar month without OT hours / total working hours in the month as per contract without OT hours.

L. SETTLEMENT OF DISPUTES

72. It is incumbent upon the contractor to avoid litigation and disputes during the course of execution. However, if such disputes take place between the contractor and the user / department, effort shall be made first to settle the disputes at the unit / company level. The contractor shall make request in writing to the officer In-charge for settlement of such disputes / claim with 30(thirty) days of arising of the cause of dispute / claim, failing which no disputes / claim of the contractor shall be entertained by NCL. If differences still persist, the settlement of the dispute with Govt. agencies shall be dealt with as per the guide line issued by the Ministry of Finance, Govt. of India in this regard. In case of parties other than Govt. agencies the redressal of the disputes may be sought in the court of law.

Authorised Signatory

**SAMPLE MANDATE E-PAYMENT FORM FOR ELECTRONIC FUND TRANSFER/ INTERNET BANKING
PAYMENT**

To,
Northern Coalfields limited
Bina Project

Dear Sir,

Sub : AUTHORISATION OF ALL OUR PAYMENT THROUGH ELECTRONIC FUND TRANSFER SYSTEM /
RTGS / CBS / INTRA BANK TRANSFER.

We, hereby authorize Northern Coalfields Limited to make all our payments against our bills, Refund of Earnest Money deposit and security deposit, through Electronic Fund Transfer System / RTGS / CBS / Intra Bank transfer. The details for facilitating the payment are given below: -

(TO BE FILLED IN CAPITAL LETTERS)

1	NAME OF THE BENEFICIARY	
2	ADDRESS (WITH PIN CODE)	
3	TELEPHONE NO. (WITH STD CODE)	
4	BANK PARTICULARS	
	a. BANK NAME	
	b. BANK TELEPHONE NO. (WITH STD CODE)	
	c. BRANCH NAME	
	d. BANK BRANCH CODE	
	e. BRANCH ADDRESS	
	f. BANK FAX NO. (WITH STD CODE)	
	g. 9 DIGIT MICR CODE OF THE BANK BRANCH (ENCLOSE COPY OF A CANCELLED CHEQUE)	
	h. 11 DIGIT IFSC CODE OF BENEFICIARY BRANCHI	

	i. BANK ACCOUNT NUMBER	
	j. BANK ACCOUNT TYPE (TICK ONE)	SAVING / CURRENT / LOAN / CASH CREDIT / OTHERS
	IF OTHERS, SPECIFY	
5	PERMANENT ACCOUNT NUMBER (PAN)	
6	E-MAIL ADDRESS FOR INTIMATION REGARDING RELEASE OF PAYMENT	
7	VENDOR CODE (if available)	

I / We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or credit is not affected at all for reasons of incomplete or incorrect information, I / We would not hold the company responsible. We also agree to bear the bank charges, if any for enabling such transfer.

(AUTHORISED SIGNATORY)

Name :

Date:

Official Stamp

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13. REPRESENTATIVE/CONTACT PERSON (TELEPHONE /MOBILE)

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14. TYPE OF SUPPLIER /MANUFACTURER (TICK ONLY ONE TYPE)

- 1. Trader material
- 2. Small scale industry (Public)
- 3. Small scale industry (Private)
- 4. Ancillary Industry
- 5. Indigenous Vendor (Public)
- 6. Indigenous Vendor (Private) supplying imported material
- 7. Public sector (Indigenous) other than 2, 4, 6
- 8. Private sector (Indigenous) other than 2, 4, 6
- 9. Vendor does not belong to any of the above category
Supplying imported material

15. SST/LST/VAT/TIN REGISTRATION NO:

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16. SST/LST/VAT/TIN REGISTRATION DATE (EFFECTIVE FORM):

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17. CST REGISTRATION NO:

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18. CST REGISTRATION DATE (EFFECTIVE FORM):

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19. PAN NO:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

20. BANK NAME:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

21. BRANCH NAME OF BANK:

NORTHERN COALFIELDS LIMITED
(A GOVT. OF INDIA UNDERTAKING)
BINA PROJECT
PO- BINA, DISTT - SONEBHADRA (UP) - 231220

FORMAT FOR OFFERING DISCOUNT RATE OVER THE SOR

1. Tender Title : **Hiring of Nos. Covered Diesel Jeep with UP & MP taxi permit on 12hours per day basis mostly plying inside the mine for 02 years at Bina project.**

2. Notice No. & Date : **NCL/Bina/EM/LV/Hiring/17/662**

Dated - 17.06.2017

3. Name & Details of Contractor :

.....

.....

Type of Vehicle	Hiring Rate for 12 Hrs operation (Rs.)	Quoted Offered price for 12 Hrs by the party (Rs.)
Basic hiring charges for 12 hrs per day duty including mobil charges, maintenance, driver salary etc. and other statutory dues if applicable as per act of state Govt. and excluding MP road tax actual only for 24 Hrs. period which will be reimbursed against documentary proof (The claim of MP tax will be payable if it bears vehicle Regn. No. and date duly signed by MP tax officer and accepted by HOD / Controlling officer concerned)	1020.00	

Note :

1. Registered vehicle owner should quote discount offer over the SOR and those offering maximum discount will be considered as L1.
2. Offer shall be submitted either in English or in Hindi. **The rates shall be written both in words and figures.** In the event of any discrepancy between the description in words and figures, the description in words will prevail. The figure will be in decimal number i.e. 0,1,2,3,4,5,6,7,8 and 9.
3. In case of failure of L1 bidder to meet the full requirement then the balance requirement will be awarded to other bidders, in sequence (L2, L3, L4,) if they are agreeable to work at L1 rates, Terms & Conditions

Signature of applicant with date and seal.