

अधि.स्था. विभाग/Executive Establishment Department



CIN- U10102MP1985GOI003160

An ISO: 9001, ISO: 14001 & OHSAS: 18001 Certified Company

पोस्ट. सिंगरौली कोलियरी, जिला- सिंगरौली, म.प्र., पिन 486889/ Post- Singrauli Colliery, Distt- Singrauli, M.P. PIN-486889

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NCL/EE/15 /18/1693

Date: 19.09.2018

कार्यालय आदेश

As Shri Tarun Roy, Sr. Manager (Fin),NCL Desk Office,Kolkata is to superannuate from the services of NCL in near future, **Shri Chirantan Basu (EIS- 90171539), GM (Fin/Incharge),NCL** is being entrusted with the additional charge for the Financial Wing of NCL Desk Office, Kolkata to look after the financial jobs only for which he will attend the NCL desk Office for one week in a month with the approval of Director(F),NCL and during that period he will also dispose off the official papers and files of NCL,HQ through mail and e-office.

This issues with the approval of competent authority.

Enob
19.9.2018
(एस एस हसन)

उप महाप्रबंधक (का/अधि.स्था.)

प्रतिलिपि :-

- 1.) TS to CMD, NCL Singrauli
- 2.) TS to D(P)/TS to D(T/O)/TS to D(F)/TS to D(T/P&P), NCL Singrauli
- 3.) GM/HOD-(Finance))/(M&S)/(E&T)/(IED)/(MP&Rectt) NCL HQ
- 4.) HOD (Systems)-With a request to upload in the NCL website
- 5.) AFM, NCL HQ
- 6.) Asst. Manager (Sectt), CMD Sectt., NCL
- 7.) Manager (P-EE)/AM (P-EE-I-II-III), NCL HQ
- 8.) OS-(EE- Manpower), NCL HQ
- 9.) Executives concerned
- 10.) Personal file/Master file

Copy for kind information to:-

Chief Vigilance Officer, NCL, Singrauli