

नॉर्दर्न कोलफील्ड्स लिमिटेड  
(मिनिरात्र कंपनी)  
(कोल इण्डिया लिमिटेड की अनुषंगी कंपनी)



Northern Coalfields Limited  
(A Miniratna Company)  
(A subsidiary of Coal India Limited)

सामग्री प्रबन्धक विभाग / **Materials Management Department**



CIN- U10102MP1985G01003160

An ISO: 9001, ISO: 14001 & OHSAS: 18001 Certified Company

पोस्ट- सिंगरौली कोलियरी, जिला- सिंगरौली, म.प्र., पिन 486889/ Post- Singrauli Colliery, Distt- Singrauli, M.P. PIN-486889  
Phone: 07805- 266388, (FAX) 266640 email: [gmmm@ncl.gov.in](mailto:gmmm@ncl.gov.in) website : [www.nclcil.in](http://www.nclcil.in)

**FORMAL ORDER**

Ref. No. 63717039 / 116A1012

Dated: 30.08.2017

<b>M/s THE INDUSTRIALS</b>	Fax No: 033 – 4008 3329 Phone No. 033 - 40053657
<b>2B, GRANT LANE, 3RD FLOOR, ROOM NO. 43B</b>	Type of Vendor: MSME (Micro Enterprise)
<b>KOLKATA – 700 012</b>	VENDOR CODE: T-0183

**Sub:** Supply of spares for 20/90 Draglines.

**Ref:**

1. Our Global Tender Enquiry No. NCL/SGR/MMD/SKA/116A1012/14 dated 10.05.2016, (Tender ID: 2016\_NCL\_37345\_1) opened on 30.06.2016.
2. Your Offer submitted online (Bid ID: 105977 dated 23.06.2016) & subsequent Shortfall / confirmatory documents submitted online.
3. Your Letter No. TI/Val Ext/NCL/HQ/17-18/101-2 dated 25.06.2017
4. Your last Letter No. TI/Val Ext/NCL/HQ/17-18/101-3 dated 31.07.2017

Dear Sirs,

With reference to the above, we hereby place our formal Supply Order on you for supply of materials as per details given below. The supply shall be governed by the specifications, prices, terms & conditions mentioned hereunder and also unless otherwise specified as per General Terms & Conditions enclosed with the subject NIT.

SN	NIT Item SI. No.	Description	Part No	Material Code	Qty. (Nos.)	Unit Price	Extension Value
1	item10	SLIDER	10401315	11399993818	100	₹ 435.00	₹ 43,500.00
2	item13	CLAMP	105512272	11399992154	52	₹ 4,163.25	₹ 2,16,489.00
Basic Supply Order Value (in INR)							₹ 2,59,989.00
(Rupees Two Lakhs Fifty Nine Thousand Nine Hundred Eighty Nine Only)							

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**TOTAL BASIC ORDER VALUE:** ₹ 2,59,989.00/- (Rupees Two Lakhs Fifty Nine Thousand Nine Hundred Eighty Nine Only)

GST would be applicable as per the relevant clause mentioned in this Supply Order.

**Major Terms & Conditions**

1. **BASIS OF PRICE:** Prices mentioned are on FOR Destination basis. Packing & Forwarding and Freight & Insurance charges up to destination, if any, shall be borne by you. The prices shall remain firm till completion of supplies.
2. **PACKING, FORWARDING CHARGES:** Nil.
3. **FREIGHT & INSURANCE CHARGES:** Nil. Safe arrival of materials up to destination will be your responsibility.
4. **Goods & Services Tax (GST):**
  - a) GST would be paid extra at legally applicable rate at the time of supply within delivery period, which is presently @ 18%.
  - b) You will submit the invoice as per GST rules to avail Input Tax Credit, if any, which shall be certified by your Auditor at the time of supply.
  - c) You shall submit certificate from practicing Chartered Accountant having Certificate of Practice and valid Membership Number of ICAI that you have passed/will pass the benefit, if any arise in your input tax credit due to implementation of GST as per provision of section 171 of CGST Act.

Apart from other, the Certificate of CA must contain the following information:-

S. No	Particulars	Amount
1	Value of work and services (inclusive of existing taxes subsumed under GST) against which Invoice has to be raised under GST a) Amount of services b) Amount of Supply involved For supply of goods, value of each item of goods (inclusive of existing taxes subsumed under GST) against which Invoice has to be raised under GST.	*****
2	<b><u>Less:</u></b> Amount of existing taxes and duties subsumed under	*****

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	GST in relation to (1) above (with detail)	
3	Balance amount (Exclusive of existing taxes) <b>[1 – 2]</b>	*****
4	<b>Less:</b> The benefit of input tax credit to the supplier (as required under Sec 171 of CGST Act)	*****
5	Taxable value for the purpose of GST <b>[3 – 5]</b>	*****

There should be an undertaking by you that any extra benefit of input tax credit in future shall also be passed on to the recipient i.e. Northern Coalfields Limited.

- d) GST Registration Number of NCL in case of supply for MP is 23AABCN4884HE1ZE and in case of supply for UP is 09AABCN4884H1Z4. Your bills should bear this number to enable NCL to claim INPUT TAX CREDIT.
- e) You will give an undertaking on invoice or as separate Annexure along with invoice that Invoice/ applicable GST returns has been/will be uploaded in GST Portal within due time as prescribe in CGST Act and CGST, SGST or IGST has been deposited as per the provision of GST Act and rules thereon.
- f) You shall ensure timely submission of correct invoice(s), **as per GST rules/regulation**, with all required supporting document(s) within a period specified in Contract to enable NCL to avail input credit of **GST (CGST & SGST or IGST)**. Further, returns and details required to be filled under GST laws & rules should be timely filed by you with requisite details.  
If input tax credit is not available to NCL for any reason not attributable to NCL, then NCL shall not be obligated or liable to pay or reimburse **GST (CGST & SGST or IGST)** claimed in the invoice(s) and shall be entitled to deduct/ setoff /recover such **GST (CGST & SGST or IGST)** together with all penalties and interest, if any, against any amounts paid or payable by NCL to you.  
Further in this case, NCL reserve the right to upload name and detail of such defaulter on NCL website and may also consider for giving holiday/debarring from participating tenders.
- g) Where NCL has the obligation to discharge **GST (CGST & SGST or IGST)** liability under reverse charge mechanism and NCL has paid or is /liable to pay **GST (CGST & SGST or IGST)** to the Government on which interest or penalties becomes payable as per GST laws for any reason which is not attributable to NCL or ITC with respect to such payments is not available to NCL for any reason which is not attributable to NCL, then NCL reserve the right to deduct / recover such amounts against any amounts paid or payable by NCL to you.
- h) Amount of Statutory levies like CGST, SGST or IGST will be released when the same will appear in GSTR-2A of NCL in the common portal of GST and after

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submission of documentary evidence deposition of GST Taxes and filing of GST Returns.

i) E-way bill - to be arrange by you.

**In case of any increase in taxes and duties after expiry of the scheduled delivery period, the increase will be to supplier's account and in case there is any decrease, the same shall be passed on to NCL.**

5. **DELIVERY PERIOD:** Within 06 (Six) months from the date of receipt of supply order. However early delivery will be preferred. No material should be supplied beyond the specified delivery period unless amendment for extension of delivery period is obtained from the purchaser i.e. NCL.

6. **CONSIGNEE:** The Depot Officer, Regional Stores, Nigahi Project, Northern Coalfields Limited, P.O. - Nigahi Colliery, Dist-Singrauli, M.P. (India)

7. **SECURITY DEPOSIT:**

You will have to submit Rs. 30,679.00 i.e. 10% of the Landed Value as Security Money in form of Bank Draft drawn in favour of Northern Coalfields Ltd., payable at SBI, Morwa Branch, Code 3767, Singrauli, MP or any scheduled Bank located at Morwa, Singrauli, M.P. or in the form of Bank Guarantee of any scheduled Bank / Nationalized Bank in the prescribed format of NCL.

Two weeks' time (15 days) shall be given to you to furnish the Security Deposit. In case you fail to deposit the Security Money, the order shall be cancelled and the case shall be processed to Order elsewhere and your performance shall be kept recorded for future dealings with you.

Security Money will be refunded to you within 30 days of satisfactory execution of the Supply Order / contract.

8. **TERMS OF PAYMENTS:** 100% payment including all taxes and duties shall be made by Paying Authority within 21 days from the date of receipt and acceptance of materials at site or submission of Bills complete in all respects, whichever is later. The payment will be made by "Electronic Fund Transfer" (EFT) or e-payment through RTGS for which you are requested to indicate your EFT A/C no., Name of Bank, Branch, RTGS Code and other relevant details in your invoice for facilitating payment through EFT.

9. **PAYING AUTHORITY:** The Area Finance Manager, NCL Nigahi Project, PO: Nigahi Colliery, Dist. - Singrauli (MP).

10. **BANK DETAILS OF FIRM:**

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a	Account Name/ Beneficiary Name	THE INDUSTRIALS
b	Banker's Name	THE FEDERAL BANK LIMITED
c	Branch	R N MUKHERJEE ROAD, KOLKATA
d	Address, City/Town, District, State	1, R N MUKHERJEE ROAD, KOLKATA - 700 001.
e	Account type	CURRENT
f	IFSC Code	FDRL0001200
g	Account Number	12000200068126

11. **SUBMISSION OF BILLS:** 100% bill with taxes & duties stamped and pre-receipted shall be submitted in triplicate to the Paying Authority with following documents:-

- i.) Receipted Challan/ Consignment Note
- ii.) Warranty/Guarantee Certificate.
- iii.) Lowest Price Certificate.
- iv.) Any other documents specified in the order.

A set of above documents should be submitted to the consignee and to this office as well.

12. **PACKING:** Packing of all the materials should conform to the requirements of the carriers. The consignment should be securely packed & marked as per standard Trade Practices/BIS norms to withstand the rigorous of transport to prevent any loss/damage or pilferage in transit and ensure safe arrival at destination.

13. **MODE OF DESPATCH:** By Road. Safe arrival of the materials at the Consignee's end will be the responsibility of the Supplier. All consignments should be booked to Consignee & not to Selves.

14. **WARRANTY/GUARANTEE:**

You will give a warranty/guarantee for satisfactory performance of the supplied materials for the period mentioned below:

NIT Item Sl. No.	Guarantee / Warranty
Item10	12 months from the date of fitment or 18 months from the date of Supply, whichever is earlier
Item13	1200 working hours / 12 months from the date of fitment or 18 months from the date of Supply, whichever is earlier

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You will be responsible for any defect that may under the condition provided by the contract and under proper use, arise due to faulty materials, design or workmanship (excluding normal wear and tear) and shall remedy such defect at your cost. If it becomes so necessary for the supplier to replace or to renew any defective part, such replacement shall be made by the supplier 100% free of cost without any extra cost to Northern Coalfields Limited. The new goods should be supplied on FOR destination basis free of cost.

Warranty replacement should be completed within a reasonable period maximum within one month from the date of claim free of cost up to ultimate Consignee's end. All cases of warranty replacements will be decided on the basis of joint inspection of the failed goods held between the user's representative and the supplier's representative.

15. **TECHNICAL SUPPORT & SERVICE:** In addition to normal after sales service, you will render technical support and services to ensure fitment, proper usage, maintenance and satisfactory performance of the Spares supplied. Further, you have to ensure quarterly visit of your service personnel for smooth functioning of the supplied items.

16. **INSPECTION:** Materials under supply shall be of the best quality and workmanship and shall be in accordance with the specification laid down in the supply order. Final inspection will be carried out at the consignee's end.

17. **RISK PURCHASE:**

In the event of failure of the supplier to deliver or dispatch the stores within the stipulated date / period of the supply order, or in the event of breach of any of the terms and conditions mentioned in the supply order, Coal India Ltd., or its subsidiary Companies have the right to purchase the stores from elsewhere after due notice to the defaulting supplier at the risk and cost of the defaulting supplier. It is clearly mentioned that in the event of failure of the supplier as detailed above, the cost as per risk purchase exercise may be recovered from the bills against any other supplies pending in the same Subsidiary Co. and also in any other Subsidiary Companies / Coal India Limited. GST will be charged / levied on Risk Purchase as per the provision of GST Act Rule thereon.

18. **LIQUIDATED DAMAGES:**

In the event of failure to deliver or dispatch the stores within the stipulated date/period in accordance with the samples and / or specifications mentioned in the supply order and in the event of breach of any of the terms and conditions mentioned in the supply order, NCL should have the right:-

- a) To recover from the successful tenderer as agreed liquidated damages, a sum of 0.5 % (half percent) of the price of any stores which the successful tenderer has

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not been able to supply as aforesaid for each week or part of a week during which the delivery of such stores may be in arrears limited to 10% (Ten percent). Wherever felt necessary, the limit of 10% can be increased to 15% at the discretion of Head of the Materials management Division of NCL.

- b) Or to purchase elsewhere, after due notice to the successful tenderer on the account and at the risk of the defaulting supplier the stores not supplied or others of similar description without canceling the supply order in respect of the consignment not yet due for supply or
- c) To cancel the supply order or a portion thereof and if so desired to purchase the stores at the risk and cost of the defaulting supplier and also,
- d) To extend the period of delivery with or without penalty as may be considered fit and proper, the penalty, if imposed shall not be more than the agreed liquidated damages referred to in clause (a) above.
- e) To forfeit the security deposit fully or partly.
- f) Whenever, under this contract, a sum of money is recoverable from and payable by the supplier, NCL shall be entitled to recover such sum by appropriating in part or in whole by deducting any sum or which at any time thereafter may become due to the successful tenderer in this or any contract should this sum be not sufficient to cover the full amount recoverable, the successful tenderer shall pay NCL on demand the remaining balance. The supplier shall not be entitled to any gain on any such purchase.
- g) CGST, SGST or IGST will be levied as applicable as per the provision of GST Act and Rule thereon.
- h) Supplier will issue credit note as per the provision of Rule 53 of CGST Rule, 2017 on quality deduction or liquidity damage, if any arises.

19. **FORCE MAJEURE CONDITIONS:** If the execution of the Contract/supply order is delayed beyond the period stipulated in the supply order, as a result of outbreak of hostilities, declaration of an embargo or blockade or fire, flood, acts of nature or any other contingency beyond the suppliers control due to act of God, then NCL may allow such additional time by extending the delivery period as considered to be justified by the circumstances of the case and its decision will be final. If additional time is granted by NCL, the supply order shall be read and understood as if it had contained from its inception the delivery date as extended. Power Failure / Cuts cannot be taken as Force Majeure Conditions.

The supplier will advise, in the event of his having to resort to this clause, by a registered letter, duly certified by the local chamber of commerce, or statutory authorities, the beginning and end of the causes of the delay, within 15 days of the occurrence and cession of such force majeure conditions. In the event of delay last out of force majeure, NCL will reserve the right to cancel the contract, and provisions governing termination of contract as stated in the bid documents will apply.

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For delay arising out of Force majeure, the supplier will not claim the extension in completion date for a period exceeding the period of delay attributable to the causes of force majeure and neither NCL nor the supplier shall be liable to pay extra cost provided it is mutually established that the force majeure conditions did actually exist.

**20. PRICE FALL CLAUSE:**

You shall confirm that you have not supplied / are not supplying similar product/systems or subsystems at a price lower than that in respect of any other Ministry / Department of the Government of India or PSU and if it is found at any stage that similar product / Systems or Subsystems was supplied by you to any other Ministry / Department of the Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by you to NCL, if the contract has already been concluded.

**21. LOWEST PRICE CERTIFICATE:**

You will certify on the body of the bill that the price (s) charged by you for the items covered in the bill is the lowest and is the same as applicable to other Government Departments/ Undertakings/ Other Organizations.

**22. IDENTIFICATION MARK:**

The word "NCL" along with manufacturer's distinctive identification mark / symbol as also Serial No. size, type, product designation etc. if any, must be clearly embossed / engraved / punched on each and every item, as far as practicable and wherever possible, at a visible place which is not subject to normal wear and tear. Apart from this a tag may be attached to each part / item giving identification mark, part no., description, year and month of manufacture etc. However, for high precision items where embossing/engraving/punching is not possible, shall be packed separately & packing cover/box/case shall be tagged with the Identification Mark or Identification Mark be put by Metal Marker. O.E.M./O.E.S. of equipment, O.M of Assy /Tendered item and their Authorized Indian Distributors/Authorized Dealers are exempted from putting N.C.L. Identification Mark.

**23. FITMENT GUARANTEE CERTIFICATE:**

You will furnish a Fitment Guarantee Certificate along with supply that the item supplied by you against the subject Supply Order is exact replacement of / fully interchangeable to the original parts and will fit & function properly on 20/90 Draglines, running in Northern Coalfields Limited, without any modification and conform to the performance guarantee as per OEM standards.

**24. JURISDICTION OF COURT:**



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Any dispute arising out of or in respect of the contract will be subject to the Jurisdiction of Singrauli Court Only.

Apart from the above terms and conditions the supplies will also be governed by the other conditions of NIT and also "General Terms & Conditions of Supply of Stores" issued along with our NIT.

You are requested to kindly acknowledge receipt and acceptance of order within 15 days from the date of issue of order. In case no reply is received, it will be presumed that the order has been accepted by you.

Yours faithfully,

(R Kumar)  
Chief. Manager (MM)

(A.K. Singh)  
General Manager (MM)

**Encl:** (1) Integrity Pact (Annexure A)

**Copy to:**

- DT (Op), NCL, Singrauli
- The Chief Vigilance Officer, NCL, Singrauli
- GM (MM) Purchase - HOD / GM (Stores) / GM (Excv.)-HOD / GM (Finance) Incharge , NCL HQ, Singrauli.
- GM / SO(Excavation) : Nigahi / Khadia.
- Consignee : The Depot Officer, Regional Stores, Nigahi Project, Northern Coalfields Limited, P.O. - Nigahi Colliery, Dist-Singrauli, M.P. (India)
- Paying Authority: The Area Finance Manager, NCL Nigahi Project, Northern Coalfields Limited, P.O. - Nigahi Colliery, Dist-Singrauli, M.P. (India)
- The General Manager (MM), CCL / BCCL / ECL / SECL / WCL / MCL.
- Progress Cell, MM Department

This is issued against Annual Material Budget 2015-16 (left out items) & Annual Material Budget 2016-17 for procurement of spares for 20/90 Draglines and sanction communicated by S.E.(Excv), HQ vide ref. no. EX/SGR/353/2015/2254 dated 28.03.2015 & EX/SGR/353/2015/3367 dated 01.11.2015 respectively and Indent Registration No. 116A1012.

**B.C. No.**

BC Details	Date	Total Budget
NCL/HQ/BC/2017-18/HEMM Spares/Centralised /25	29.08.2017	₹ 1,04,87,790.03

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**F.C. No.**

FC Details	Date	Total Budget
NCL/HQ/FC/2017-18/HEMM Spares/Centralised/16	29.08.2017	₹ 1,04,87,790.03

This issues with the approval of DT(Op), NCL.

Chief Manager (MM)

General Manager (MM)